

1.1 The Office of Adult Education

Mission and Vision



Effective Date: July 1, 2007; titles updated July 1, 2008

Revises Previous Effective Date: N/A

I. Policy:

The mission of the adult education programs is to enable every adult learner in Georgia to acquire the necessary basic skills in reading, writing, computation, speaking and listening to compete successfully in today's workplace, strengthen family foundations, and exercise full citizenship.

II. Applicability:

This applies to all Adult Education offices and employees associated with the Technical College System of Georgia.

III. Related Authority:

Public Law 105-220, 105th Congress, August 7, 1998, Workforce Investment Act (WIA) of 1998, Title II – Adult Education and Family Literacy Act (AEFLA) Section 203-12. The law in this document will be referred to as **P.L. 105-220**.

Official Code of Georgia (O.C.G.A.) 20-4-15 (a).

IV. Definitions:

Literacy per P.L. 105-220 means an individual's ability to read, write, and speak in English, compute, and solve problems, at levels of proficiency necessary to function on the job, in the family of the individual, and in society.

For the purpose of the Georgia Law, literacy means a degree of proficiency in reading, writing, and other communication skills; in computation; and in reasoning that enables an individual to adapt to technological and other changes in society, compete in the job market, develop a sense of self-worth, and participate in the democratic process.

The **Office of Adult Education (OAE)** is a unit of the Georgia Technical College System of Georgia (TCSG).

V. Attachments: N/A

VI. Procedure:

The Office of Adult Education's vision is a "Fully Literate Georgia" whose workers are exceptionally well prepared to compete in the global marketplace. OAE envisions this "Fully Literate Georgia" emerging as a world leader in economic development, and the provision of educational programs and services that are seamless in delivery, responsive to the individual needs of students, and designed to overcome barriers to educational access and improve the quality of life of Georgia's citizens.

VII. Records Retention: N/A