

5.3 One Stop and WIA Activities



Effective Date: July 1, 2007; Titles updated July 1, 2008

Revises Previous Effective Date: N/A

I. Policy:

The local eligible program will collaborate with local One-Stops and other Workforce Investment Act Activities.

I. Applicability:

This applies to all Adult Education offices and employees associated with the Technical College System of Georgia

III. Related Authority:

U.S. Department of Education, Office of Vocational and Adult Education (OVAE) Program Memorandum 99-14

P.L. 105-220 Title I, Section 121 (b) (1) and 20 CFR 662.220 (b) (1)

IV. Definitions:

Collaboration: agencies and organizations engaging in joint activities to avoid duplication of efforts in order to maximize the impact of WIA activities. One avenue of collaboration is to develop cooperative agreements to provide for staff training and technical assistance, to promote equal, effective and meaningful participation by individuals with disabilities, to promote program accessibility, to share information or financial management systems, to use common intake and referral procedures, to develop interagency cooperation with other local agencies and programs, to share in transition planning with other educational or training programs, or to collaborate with agencies and organization to promote community awareness, involvement and outreach efforts.

Dislocated Worker is an individual who:

1. has been terminated or laid off, or who has received a notice of termination or layoff from employment; or
2. is eligible for or has exhausted entitlement to unemployment compensation; or

3. has been employed for a duration sufficient to demonstrate, to the appropriate entity at one stop center referred to in section 134 (c), attachment to the workforce, but is not eligible for unemployment compensation due to insufficient earnings or having performed services for an employer that were not covered under a state unemployment compensation law; and
4. is unlikely to return to a previous industry or occupation;
5. has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of any permanent closure of, or any substantial layoff at, a plant, facility, or enterprise; or
6. is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days; or
7. for purposes of eligibility to receive services other than training services described in section 134(d)(4), intensive services described in section 134(d)3), or supportive services, is employed at a facility at which the employer has made a general announcement that such facility will close; or
8. was self employed (including employment as a farmer, a rancher, or a fisherman), but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters; or
9. is a displaced homemaker. (NRS)

Local Workforce Investment Board: board composed of local representatives as described in the P.L. 105-220.

One Stop Delivery System: services provided to clients at one location for social services, Wagner Peysner programs, adult education and literacy activities, rehabilitation programs, Social Security programs, older American activities, post secondary vocational education activities, trade activities, state employment programs, and employment and training activities. P.L. 105-220, Title I mandated that programs under the P.L. 105-220. Title II is included as One-Stop “partners”. A primary purpose is for all adult education services to be collectively represented on local, regional and state Workforce Investment Boards (WIBs).

Rapid Response Activity: funds provided by Georgia under P.L. 105-220, Section 134(a) (1) (A), to assist dislocated workers in obtaining re employment.

State Workforce Investment Board: board established by the Governor in accordance with the Workforce Investment Act of 1998.

Youth Council: subgroup of the local Workforce Investment Act Board that plans and coordinates activities relating to eligible youth.

V. **Attachments:** N/A

VI. Procedure:

Requirements

The Department will be represented on the State Workforce Investment Board.

The national Office of Vocational and Adult Education (OVAE) emphasizes the responsibilities established by Title I of P.L. 105-220 are not secondary or subsidiary to the responsibilities and requirements established by Title II. The requirements for both Title I and Title II must be satisfied.

Collaboration

The local eligible program will collaborate with local One-Stops and other local and regional Workforce Investment Act activities.

Records

The local eligible program will maintain meeting notes, financial records, agreements and memoranda of understanding, brochures, and other promotional information.

Narrative

The local eligible program will provide narrative information to OAE. The local responses will be incorporated into the Office of Adult Education's response for the end-of-year NRS narrative question:

Describe how the agency has supported the integration of activities sponsored under Title II with other adult education, career development, and employment and training activities. Include a description of how the agency is being represented on the Local Workforce Investment Boards, adult education's involvement on the State Workforce Investment Board, the provision of core and other services through the One-Stop system and an estimate of the Title II funds being used to support activities and services through the One-Stop delivery system.

Rapid Response Activity is an activity provided:

By Georgia with funds provided by the State under P.L. 105-220, Section 134(a) (1) (A), in the case of a permanent closure or mass layoff at a plant, facility, or enterprise, or a natural or other disaster, that results in mass job dislocation, in order to assist dislocated workers in obtaining re employment as soon as possible, with services including:

1. The establishment of onsite contact with employers and employee representatives
 - (i) Immediately after the State is notified of a current or projected permanent closure or mass layoff; or
 - (ii) In the case of a disaster, immediately after the State is made aware of mass job dislocation as a result of such disaster.

2. The provision of information and access to available employment and training activities;
3. Assistance in establishing a labor management committee, voluntarily agreed to by labor and management, with the ability to devise and implement a strategy for assessing the employment and training needs of dislocated workers and obtaining services to meet such needs;
4. The provision of emergency assistance adapted to the particular closure, layoff, or disaster; and
5. The provision of assistance to the local community in developing a coordinated response and in obtaining access to State economic development assistance.

VII. Records Retention:

The local eligible program will adhere to the Record Retention Chart available in the document section of Policy 2.3.